

**Los Angeles Unified School District  
Topeka Charter School  
ELAC AGENDA  
3/15/19 @ 8:15am**

- |              |  |                             |
|--------------|--|-----------------------------|
| <b>I.</b>    | <b>Welcome/Call to Order</b>   | <b>Chairperson</b>          |
| <b>II.</b>   | <b>Flag Salute</b>   | <b>Member</b>               |
| <b>III.</b>  | <b>Roll Call</b>   | <b>Secretary</b>            |
| <b>IV.</b>   | <b>Minutes</b>   | <b>Secretary</b>            |
| <b>V.</b>    | <b>Principal's Update</b>  | <b>Principal</b>            |
| <b>VI.</b>   | <b>Unfinished Business</b>   | <b>Chairperson</b>          |
| <b>VII.</b>  | <b>New Business</b>  | <b>Chairperson</b>          |
|              | <ul style="list-style-type: none"><li>•Importance of School Attendance</li><li>•Needs Assessment</li></ul>                       |                             |
| <b>VIII.</b> | <b>Agenda Recommendations (Action Item)</b>  |                             |
|              | <ul style="list-style-type: none"><li>•Recommendations to the SSC regarding programs and services for English learners</li></ul> |                             |
| <b>IX.</b>   | <b>Announcement(s)</b>   | <b>Mrs.<br/>Shnorhokian</b> |
| <b>X.</b>    | <b>Public Comments (2min./per speaker)</b>   | <b>Chairperson</b>          |
| <b>XI.</b>   | <b>Adjournment (Action Item)</b>   | <b>Chairperson</b>          |

**Los Angeles Unified School District  
Topeka Charter SAS ELAC  
Minutes 1/25/19**

**I. WELCOME/CALL TO ORDER**

- a. Mrs. Shnorhokian welcomed the committee/council.
- b. The meeting was called to order at 8:17am by E. Suh, Chairperson.

**II. FLAG SALUTE**

- a. The Pledge of Allegiance was led by the student council members over the PA system.

**PUBLIC COMMENT**

There were none.

**III. ROLL CALL**

- a. Roll call was conducted by M. Juarez, secretary.
- b. The quorum was established/not established.

**IV. MINUTES**

- a. The members were given time to read the minutes in silence.
- b. A motion to accept the minutes was made by E. Suh.
- c. The motion was seconded by M. Juarez.
- d. The results were: 3 in favor, 0 opposed and 0 abstentions.
- e. The motion carried.

**V. PRINCIPAL'S UPDATE**

- a. There was none.

**VI. UNFINISHED BUSINESS**

- a. There was no unfinished business.

**VII. NEW BUSINESS**

**a. PRESENTATION ON SINGLE PLAN FOR STUDENT ACHIEVEMENT AND RELEVANT DATA**

**b. E. Shnorhokian, Coordinator, presented to the committee on the following topics:**

- Recommendations to the SSC regarding programs and services for English learners
- ELAC Officer Training
- Single Plan for Student Achievement (SPSA) vs. Local Control and
- Accountability Plan (LCAP)

c. Information was provided through a verbal report or a handout that was made available to all members and to the members of the public.

d. A "question and answer" session followed the presentation.

### **VIII. AGENDA RECOMMENDATIONS**

There was none at this time. The committee decided to wait until after the needs assessment and more data was reviewed to make any recommendations.

### **IX. ANNOUNCEMENTS**

- a. E. Shnorhokian, coordinator, announced the following items: she asked that the members review the bylaws and be prepared to discuss at the next meeting.
- b. He/she gave contact information about the following event:

### **X. PUBLIC COMMENTS**

- a. An opportunity was given for members of the public to present to the committee/council.
- b. The public was allowed a limit of two minutes per each speaker to address the committee/ council.
- c. There were none.

### **XI. ADJOURNMENT**

- a. A motion to adjourn the meeting was made by E. Shnorhokian.
- b. The motion was seconded by E. Suh.
- c. The results were: 3 in favor, 0 opposed and 0 abstentions.
- d. The motion carried.
- e. The meeting was adjourned at 9:22am.

<p>✓These minutes were submitted by E. Shnorhokian, and have been posted on the school website and were distributed to every member.</p> <p>✓Minutes are signed and dated by secretary.</p>
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